



VITAL STATISTICS AGENCY

A SPECIAL OPERATING AGENCY

ANNUAL REPORT
2008-2009

Manitoba 



**MINISTER OF
FINANCE**

Legislative Building
Winnipeg, Manitoba, CANADA
R3C 0V8

His Honour the Honourable Philip Lee, C.M., O.M.
Lieutenant Governor of Manitoba
Room 235, Legislative Building
Winnipeg, MB R3C 0V8

May It Please Your Honour:

I have the privilege of presenting for the information of Your Honour, the Fifteenth Annual Report of the Vital Statistics Agency for the fiscal year ended March 31, 2009.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Greg Selinger".

Honourable Greg Selinger
Minister
Finance





**Deputy Minister of
Finance**

Room 109
Legislative Building
Winnipeg, Manitoba, CANADA
R3C 0V8
(204) 945-3754
e-mail: dmfin@leg.gov.mb.ca

Honourable Greg Selinger
Minister of Finance
Room 103, Legislative Building
Winnipeg, MB R3C 0V8

Dear Mr. Selinger:

I have the honour to submit for your consideration the Fifteenth Annual Report of the Vital Statistics Agency for the fiscal year ended March 31, 2009.

In response to national and international security concerns, the Vital Statistics Agency has had significant increases in demand for identity products. Last year, I noted that the Agency was challenged to meet those demands and I am very pleased to advise that the Agency has vastly improved its service and delivery times.

I appreciate staff efforts to make the Agency more efficient and customer-focused.

Well done!

Respectfully submitted,



Diane Gray
Deputy Minister
Manitoba Finance





Vital Statistics Agency

254 Portage Avenue (204) 945-3701
Winnipeg, MB R3C 0B6 vitalstats@gov.mb.ca

Ms Diane Gray
Deputy Minister, Finance
Room 109 Legislative Building
Winnipeg, MB R3C 0V8

Dear Ms Gray:

I am pleased to submit the Annual Report for the Vital Statistics Agency for the year ending March 31, 2009, and to provide a brief summary of some of our achievements.

Last year, I noted my concern that the Agency had a seven week backlog of work. Our staff has worked very hard to reduce this and we are proud that most events are now registered within five days of receipt! VSA issues certificates within fifteen days "of receipt of the application" (five days if we don't have to search the record!). We have remodeled the front counter to provide immediate service to clients who come to our office. The call centre has been significantly improved, and our dropped call rate is down 60%.

We have improved office security, moved our two servers to a more secure site, converted fifty years of birth data onto our database and provided MPI with reliable birth certificate verifications to support its Enhanced Identity Card Project.

Our staff and managers have made a superlative commitment to quality service. I am grateful to be part of this great team, and thank everyone for their dedication, support and enthusiasm.

Most Sincerely,



Susan Boulter



ADVISORY BOARD MEMBERS

Chairperson:

Ms. M. Alexandra Morton, Q.C.
Assistant Deputy Minister, Finance
Consumer and Corporate Affairs Division

Members:

Ms. Susan Boulter
Chief Operating Officer/Director
Vital Statistics Agency, Finance
Consumer and Corporate Affairs Division

Ms. Joanna Knowlton
[effective February 18, 2009]
Manager, Client Administration
The Public Trustee

Ms. Donna Roed
[April 1, 2008 – October 22, 2008]
Senior Business Analyst
Manitoba Public Insurance

Mr. Gino Braha
G. Braha & Associates Ltd.

Mr. Wilf Falk
Chief Statistician
Manitoba Bureau of Statistics

Ms. Pam Lorentz
Representative, Customer Services
Vital Statistics Agency, Finance
Consumer and Corporate Affairs Division

Ms. Debbie Besant
Executive Director
Rural and Northern Services
Family Services and Housing

Susan Boulter
Chief Operating Officer/Director

Linda Harlos
Senior Legislative and Policy Analyst

Janet Usher
Assistant Director
Manager of System Design and Support

Ted Norrington
Manager of Finance, Administration &
Communication

Frances Beer
Manager of Registration Information

Lucy Lutrzykowski
Manager of Application Processing

Ananh Khou
Manager of Customer Services

AGENCY MANAGEMENT

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AGENCY PROFILE 2008-2009

HISTORY AND FUNCTION

Vital Statistics began registering vital events in Manitoba in 1882. The Vital Statistics Agency is now a Special Operating Agency (SOA) that operates within the Consumer and Corporate Affairs Division of Manitoba Finance. The Agency has been an SOA since April 1, 1994, as defined under *The Special Operating Agencies Financing Authority Act*, and is responsible for administering and enforcing *The Vital Statistics Act*, *The Marriage Act*, *The Change of Name Act* and disinterment processing under *The Public Health Act*.

More than 4,500 Event Registrars representing hospitals, health facilities, personal care and nursing homes, funeral homes, members of the clergy, and marriage commissioners assist the Agency to register all vital events within the province by submitting data to the Agency, as required by legislation.

Approximately four million vital event records are preserved and safe-guarded by the Agency. Access to records is provided only in accordance with legislation that protects the privacy of Manitobans. As well as providing the source data for issuance of certificates, the event data collected in the Agency's registry system offers valuable statistical information.

ROLE IN THE CANADIAN SYSTEM OF VITAL STATISTICS

Manitoba's Vital Statistics Agency is a member of the Vital Statistics Council for Canada (Council). The Council provides a forum for developing a common approach to collecting vital statistics across the nation, sharing information with external parties, and facilitating problem-solving through shared experiences, research findings, and expertise among the jurisdictions.

Established in 1945, the Council is a partnership of registrars within the provincial/territorial jurisdictions who register all vital events in Canada and the federal officials responsible for the production and analysis of national statistics.

All provincial and territorial registrars provide vital statistics data to Statistics Canada for inclusion in a national database. All levels of government use the data to enhance effective and efficient public administration. The data collected makes it possible to generate statistical research, analysis, comparisons, and projections on mortality, fertility, nuptial arrangements, life expectancy, and population densities, as well as other demographic and geographic trends.

ORGANIZATIONAL STRUCTURE

Vital Statistics has a Management team consisting of:

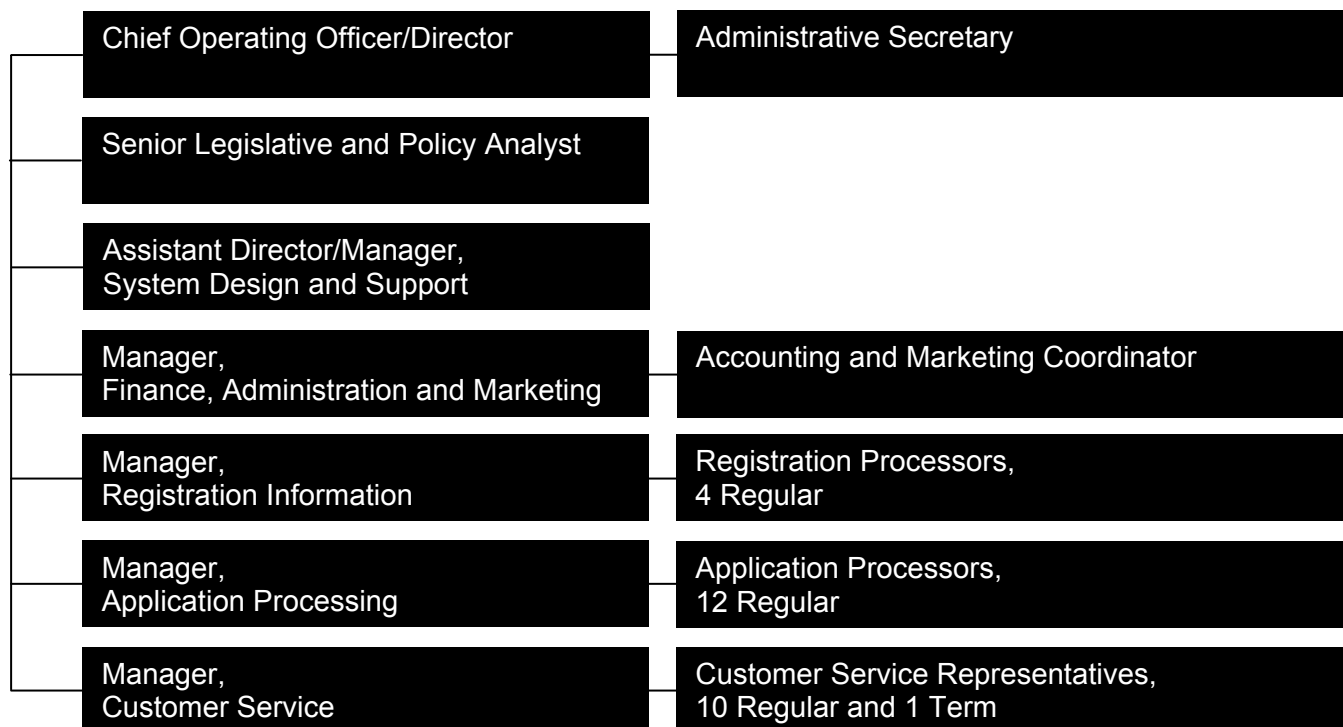
- the Chief Operating Officer,
- the Senior Legislative and Policy Analyst
- the Assistant Director/Manager of System Design and Support,
- the Manager of Finance, Administration and Marketing,
- the Manager of Registration Information
- the Manager of Application Processing, and
- the Manager of Customer Service.

The Chief Operating Officer (also known as the Director for statutory purposes) reports to the Assistant Deputy Minister of Finance, Consumer and Corporate Affairs Division. The Agency currently has thirty-four regular and one term position. The Agency has authority to hire additional term staff when needed.

The Agency's Advisory Board comments and provides advice on structure, business practices, finances and performance through reviews of business plans, quarterly reports and annual reports. The Board is appointed by the Minister of Finance and chaired by the Assistant Deputy Minister of Finance, Consumer and Corporate Affairs Division.

The Agency has reviewed its staffing complement and is undertaking an organizational review to ensure it is properly staffed to meet operational needs and all upcoming major initiatives.

ORGANIZATIONAL CHART



VISION

The Agency's vision is to strive for excellence through responsive and innovative delivery of vital statistic services.

MISSION

The Agency's mission is to ensure accurate and timely registration of vital events for health planning and research, and to provide the public with courteous, timely, and cost-effective services relating to these events in a manner that effectively meets all legislative and statutory requirements.

MANDATE

To fulfill this mission, the Agency is mandated to maintain the provincial registry for births, marriages, deaths, and stillbirths; issue certificates and certified copies from vital event registrations; and provide statistical and other types of reports and services relating to *The Vital Statistics Act*.

The Agency registers clergy, appoints marriage commissioners as marriage ceremony officiants, registers marriage licence issuers, issues marriage licences, and recognizes religious denominations under *The Marriage Act*;

The Agency registers and conducts searches for legal changes of name in accordance with *The Change of Name Act*; processes applications for Orders Authorizing Disinterment pursuant to *The Public Health Act*; registers adoptions, re-registers births, and amends records pursuant to *The Adoption Act*; and amends parentage particulars of birth records pursuant to *The Family Maintenance Act*.

OUR PRODUCTS AND SERVICES

VITAL STATISTICS CUSTOMERS

The general public is the largest consumer of the Agency's services. Statistics Canada is also a major data user of vital event information in both record copy and data file formats. Courts, financial and health institutions, police, and physicians request services, as do numerous government departments and agencies, and all vital statistics offices in other jurisdictions.

VITAL STATISTICS SERVICES

The Agency maintains the database of all vital event records. The statistical information is available for use in research in a manner consistent with standards set out by legislation and the Health Statistics Division of Statistics Canada.

The Agency issues Certificates which include:

- one-size polymer certificates for births;
- small-size certificates for changes of name;
- large-size certificates for marriages, deaths, and changes of name;
- certificates or certified copies of birth, stillbirth, marriage, and death records which are required or may be necessary in courts and elsewhere to establish necessary facts in instances such as life insurance claims, child support, tracing ancestry, and settlement of pensions and estates; and
- commemorative birth and marriage certificates intended only for framing, not as official identity documents.

The Agency amends records for corrections, adoptions, and name changes; issues marriage licences and appoints clergy and commissioners to perform marriages; issues burial and re-burial permits; obtains Orders Authorizing Disinterments; conducts searches of records, including genealogical searches; and issues search receipts and copies of registrations.

SERVICE ACCESSIBILITY

Applications for certificates can be obtained at the Agency's main office. Other government offices such as land title offices and bilingual service centers (St. Boniface, Notre Dame de Lourdes, and St. Pierre) also carry application forms. In addition, application forms can be downloaded from the Agency's bilingual website at www.gov.mb.ca/cca/vital as well as obtained by fax or regular mail by contacting the Agency. The Agency's website has forms and fees information.

ENSURING EXCELLENCE IN DELIVERING SERVICES AND PRODUCTS

The Agency is committed to ensuring that their fees for services, service turnaround times, product diversity, customer satisfaction, and operational efficiency and effectiveness compare competitively to other jurisdictions across Canada. Further information on the Agency's performance follows in this annual report.

FEDERAL/PROVINCIAL/TERRITORIAL COUNCIL ON IDENTITY IN CANADA

The Federal government invited the provincial and territorial governments to form a Committee to prepare a policy framework for identity in Canada. The Council's mandate is to provide options to ensure that Canadians have access to a secure and verifiable form of identification.

The Identity Council developed a policy framework to base all identity on verifiable foundation documents (birth certificates and immigration documents). With the acceptance of this concept by all levels of government, all provinces and territories will have to work closely to ensure that there are no weaknesses in the integrated system.

SIN CARD AT BIRTH

Service Canada (SC) and the Agency are in discussions to develop a process and system interface in support of several SC mandates.

First, SC wants Manitoba to provide new parents with an option to order a SIN number for their newborn child at the time of the birth registration. The Agency has received approval to continue these discussions.

Second, SC needs historical and real-time Manitoba death information to reduce overpayments in government-funded benefit plans and provide Canadians with accurate records.

In the 2007 Provincial Throne Speech, the Manitoba government announced its commitment to the introduction of SIN at Birth, giving additional impetus to this initiative.

The Agency and SC are in discussions about the funding, processes, and potential fees of this new venture.

ONLINE APPLICATIONS

In 2007, The Government announced plans to introduce VSA online applications for Manitobans. Consequently, the Agency began its online application efforts with the aid of Science, Technology, Energy, and Mines (STEM) and the departmental IT branch in developing a business needs statement and a resource assessment outline for this major project. The Agency has seconded a project coordinator and is developing its business plan in accordance with this project.

ENHANCED IDENTITY CARD (EIC)

The Agency and Manitoba Public Insurance (MPI) have signed an 18 month agreement to provide verification of birth certificates supplied by applicants for the Enhanced Identity Card (EIC). The Agency began providing electronic verification in February 2009. This project required considerable IT, legal, and process changes during its development.

ELECTRONIC INFORMATION VERIFICATION

Both provincial and territorial Vital Statistics Offices (VSOs) and the Federal government share a responsibility to ensure document integrity and the prevention of counterfeiting, forgery, and otherwise fraudulent use of documents. Recognizing the importance of birth certificates as foundation documents, VSCC proposed a means of electronically authenticating certificates. The initial project was called the National Routing System (NRS) and it was designed as a conduit to move data to and from VSOs.

Manitoba accepted funding from the federal government and had its systems consultant create the necessary interface for the NRS system. MPI was the Agency's first client for electronic verification.

TURNAROUND TIME

Due to extremely high volumes in applications and increased verification protocols, the Agency was unable to meet its preferred turnaround time for over two years. In January 2008, the Agency identified steps to streamline processes, which included hiring new employees to fill longstanding position vacancies and working overtime to reduce lengthy wait times. Registration backlogs were reduced from 23 working days in April 2008 to 2 working days in April 2009. Applications for certificates are processed within an average of 10 days if records are incomplete and 5 days if records are complete.

THE PUBLIC INTEREST DISCLOSURE (WHISTLEBLOWER PROTECTION) ACT

Any disclosures of wrongdoing received by the Vital Statistics Agency pursuant to *The Public Interest Disclosure (Whistleblower Protection) Act* will be reported in the annual report of Manitoba Finance. For further information, please refer to the 2008/09 annual report of Manitoba Finance.

SUSTAINABLE DEVELOPMENT

The Agency has an ongoing recycling program with Manitoba Infrastructure and Transportation (MIT) that results in only true waste going into landfill sites.

DATA CONVERSION

In 2007/08, the Agency hired an external supplier to transfer selected historical images from microfilm to electronic format. The supplier then used the images to identify and upload the missing information in the database. As of March 31, the Agency had completed all birth records back to 1930 and is working with the supplier to complete its marriage and change of name data back to 1950 by the fall of 2009.

OTHER PROJECTS

The Agency has a representation on two of the three Pan-Canadian Identity Management Committees (Legal Review Committee and Service Delivery Committee).

INFORMATION SHARING AGREEMENTS

The Agency is reviewing its current data sharing relationships and analyzing its legislation and regulations. The goal is to establish secure and reliable memorandums of agreements and a workable regulation.

THE SERVICES PERFORMED 2008-2009 FISCAL YEAR

SERVICE/REGISTRATION ACTIVITIES

The following table shows actual and budgeted service/registration activities for 2008-2009, as well as the actual service/registration activities for the previous two years.

	2008-2009	2008-2009	2007-2008	2006-2007
ACTIVITIES	Actual	Budget	Actual	Actual
SERVICES				
Birth Certificates	54,023	51,500	54,563	56,897
Marriage Certificates	10,722	8,200	10,505	10,102
Death Certificates	7,517	8,000	7,338	7,219
Certified Copies	4,045	10,500	6,714	5,889
Search Receipts	4,864	1,000	4,473	4,460
Corrections	1,928	1,000	1,001	993
Adoptions Registered	206	400	209	228
Delayed Registrations	32	51	106	24
Marriage Licences	725	1,000	638	786
Change of Name	1,174	1,000	864	878
Victims of Crime	408	700	643	623
Immediate Service	17,480	17,000	25,675	22,548
Commemorative Certificates	434	1,000	950	598
TOTAL SERVICES	103,558	101,351	113,679	111,245
REGISTRATIONS				
Birth Registrations	16,856	15,000	15,546	14,493
Marriage Registrations	6,228	6,125	5,859	4,716
Death Registrations	11,350	9,900	10,270	8,690
Stillbirth Registrations	166	100	118	115
TOTAL REGISTRATIONS	34,600	31,125	31,793	28,014
TOTAL ACTIVITIES	138,158	132,476	145,472	139,259

PROVINCIAL FEE COMPARISON

PROVINCIAL VITAL STATISTICS FEES - EFFECTIVE MARCH 31, 2009													
SERVICE	AB	BC	MB	NB	NL	NU	NWT	NS	ON	PEI	PQ	SK	YT
BIRTH													
Small	20	27	25	20♣	20	10	10	28.84	25♣	25	15	25	10
Large	20	27	(1)	25	20	10	10	34.85	(1)	35	15	25	10
Certified Copy	20	50	25	(1)	20	10	20	34.85	35♦	(1)	(1)	50	10
MARRIAGE													
Small	20	27	(1)	20	(1)	10	10	28.3	(1)	25	(1)	25	10
Large	20	27	25	25	20	10	10	(1)	15	35	15	25	10
Certified Copy	20	50	25	25	20	10	20	34.2	22	(1)	(1)	50	10
DEATH													
Large	20	27	25	25	(3)-20	10	10	28.3	15	30	15	25	10
Certified Copy	20	50	25	(1)	(3)-20	10	20	34.2	22	(1)	(1)	50	10
24 HOUR SERVICE (INCLUSIVE)													
	≡	60	60	20-25(5)	20	10	10	29-35	55-65	50-60	(1)	55	10(5)
GENEALOGICAL SEARCH													
	20	50	12/25 ♥	15	25	(1)	(1)	16.3	15	10	(1)	25	1£
YEARS SEARCHED													
	3	All	All	3	3	(1)	(1)	3	5	3	(1)	3	All
Freedom to Marry Letter	(1)	(1)	25	(1)	(1)	(1)	(1)	(1)	15	(1)	(1)	(1)	(1)
Commemorative Certificates	(1)	50	25	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)
Security Certificates	(1)	(1)	25	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)
Commemorative and Security Certificates	(1)	(1)	20	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)
AMENDMENT													
Correction	20	27	25	20	(3)	10	20	21.76	22-37	25	(3)	20	10
Delayed Registration	20	(3)	25	20	(3)	10	20	21.76	50	10	50-100	20	10
Other	20	27	25	20	(3)	10	20	21.76	(1)	25	(3)	(3)	10
MARRIAGE LICENCE													
	40	100	100	(3)	50	25	50	115.91	75	100	(1)	(2)	20
CIVIL CEREMONY													
	(2)	80.25	50 ■	50	▲	25	75	84.37	75	(2)	(2)	(2)	(2)
CHANGE OF NAME													
All Inclusive	120	137•	125	125	36.4	(2)	125	144.7	137	100	125	135.7	50
Given Name	Inc.	Inc.	Inc.	100	25	(2)	Inc.	(1)	Inc.	100	Inc.	Inc.	Inc.
Surname	Inc.	Inc.	24.7	125	36.4	(2)	Inc.	(1)	(1)	100	Inc.	Inc.	Inc.
Additional Family Members	Inc.	27	50	50	25	(2)	50	21.35	22	100	25♯	3.7■	17.5
CHANGE OF NAME CERTIFICATE													
Copy	20	27	25	15	25	(1)	(1)	16.3	15	(3)	10	25	10
Search	20	50	Inc.	Inc.	Inc.	(1)	(1)	5.45	15	10	(1)	(1)	Inc.
Years Searched	All	All	All	1988+	3	(1)	(1)	3	5	3	(1)	(1)	1988
COMMON-LAW RELATIONSHIP													
	(1)	(1)	125	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	25	(1)

LEGEND:

Inc. = Service is included in fee

- (1) = Not available
- (2) = Service provided by another department
- (3) = No charge
- (4) = Excluding courier costs
- (5) = Courier costs added to fee

AB

≡ N/A: processing time is within 2-3 business days
 -Applications are accepted at agent offices. Agent fees are \$8-\$20 for AB residents. Additional fees are charged for credit card use, immediate issues, and applications for provincial registries.

BC

♣ Added to the fee for a Change of Name is a payment of \$25 to the RCMP OIC Finance Branch for a Criminal Record Check, plus any charge by the detachment or Police Department for taking prints
 -Add \$5.95 for credit card use.

MB

♥ \$12 fee applies to records ordered from website.
 ■ Plus travel expenses

NB

♣ No charge for newborns
 -Fees also include the cost of publication.

NL

▲ Fee can vary
 -Walk-in service available.
ON
 ♣ Fee for first certificate and its replacement is \$25 and \$35, respectively
 ♦ Fee for first certified copy and its replacement is \$35 and \$45, respectively
 -Under the *Marriage Act*, the fee charged by the ORG for marriage licences and civil marriages is \$75. Under the *Municipal Act*, municipalities may charge an extra administrative fee.

PQ

♯ For a minor child
 € \$20 for initial 5-year search and \$4 per additional year

SK

■ Gazette fee per additional person

YT

£ \$1 per year up to \$20



PERFORMANCE MEASUREMENTS 2008 – 2009 FISCAL YEAR

PERFORMANCE MEASUREMENTS

In an effort to monitor, evaluate, and measure our success in meeting the Agency's goals, staff developed two specific categories of performance measurements: internal activity performance targets and client service targets.

I. INTERNAL ACTIVITY PERFORMANCE TARGETS

Internal activity performance targets are activities which support at least one critical success factor the Agency must undertake in order to ensure it operates at peak levels of efficiency and effectiveness. These internal activity performance measures link the program outcomes to the Agency's lines of business and include:

MANAGEMENT

Ensure satisfactory confidence of stakeholders;

FINANCIAL

Run operations that are financially self-sustaining and according to best business practices;

COMMUNICATIONS

Effectively communicate with employees, customers, and stakeholders;

HUMAN RESOURCES

Involve staff in following best private and public sector employment practices; and

OPERATIONS

Continuously improve service quality and responsiveness.

II. CLIENT SERVICE PERFORMANCE TARGETS

Client service performance targets were developed by tracking and comparing current targets (internal operating targets) against established baseline data (standard turnaround times). Actual program outcomes for the year ended March 31, 2009 are contained on the next page.

CLIENT SERVICE PERFORMANCE TARGETS: RESULTS

CLIENT SERVICE PERFORMANCE TARGETS - APPLICATION PROCESSING UNIT			
		FULL YEAR	
		(IN \$000's)	
MEASURES	FUNCTION/OBJECTIVE	ACTUAL 2008/2009	BUDGET 2008/2009
INPUT MEASURE	To issue certificates and certified copies after retrieval and verification of registered events; responsible for customer correspondence, fax and e-mail services.	13.5SY	13.5SY
		\$688	\$520
OUTPUT MEASURE	Transactions per year.	99,085	97,200
ACTIVITY MEASURE	Number of turnaround days.	13.0	15.0
OUTCOME MEASURE	Percentage turnaround days met.	57%	80%

CLIENT SERVICE PERFORMANCE TARGETS - CUSTOMER SERVICE UNIT			
		FULL YEAR	
		(IN \$000's)	
MEASURES	FUNCTION/OBJECTIVE	ACTUAL 2008/2009	BUDGET 2008/2009
INPUT MEASURE	To process corrections, changes of name, adoptions, delayed registrations and disinterments; to issue marriage licences; to maintain registries for clergy, marriage commissioners and licence issuers; responsible for customer telephone inquiries.	10.5SY	10.5SY
		\$649	\$569
OUTPUT MEASURE	Transactions per year.	4,473	4,151
ACTIVITY MEASURE	Number of turnaround days.	15.0	10.0
OUTCOME MEASURE	Percentage turnaround days met.	60%	51%

CLIENT SERVICE PERFORMANCE TARGETS - REGISTRATION UNIT			
		FULL YEAR	
		(IN \$000's)	
MEASURES	FUNCTION/OBJECTIVE	ACTUAL 2008/2009	BUDGET 2008/2009
INPUT MEASURE	To register all vital events occurring in Manitoba; microfilming of all event registrations; to provide data users with timely and accurate reports of these events.	5.0SY	5.0SY
		\$276	\$288
OUTPUT MEASURE	Transactions per year.	34,600	31,125
ACTIVITY MEASURE	Number of turnaround days.	14.0	10.0
OUTCOME MEASURE	Percentage turnaround days met.	65%	38%

Note: SY = Staff Year



SELECTED STATISTICS 2008 CALENDAR YEAR

LIVE BIRTHS, MARRIAGES, DEATHS, AND STILLBIRTHS RATE PER 1,000 POPULATION (1999-2008)

Year	Live Births			Marriages			Deaths			Stillbirths	
	Number	Rate Per MB Health Population	Rate Per Statistics Canada Population	Number	Rate Per MB Health Population	Rate Per Statistics Canada Population	Number	Rate Per MB Health Population	Rate Per Statistics Canada Population	Number	Rate Per 1,000 Live Births
2008	15,906	13.3	13.2	5,604	4.7	4.6	10,096	8.4	8.4	152	9.6
2007	15,697	13.2	13.2	5,785	4.9	4.9	9,984	8.4	8.4	119	7.6
2006	15,005	12.7	12.7	5,776	4.9	4.9	9,803	8.3	8.3	123	8.2
2005	14,582	12.4	12.4	5,728	4.9	4.9	9,903	8.4	8.4	120	8.2
2004	14,292	12.2	12.2	5,695	4.9	4.9	9,927	8.5	8.5	120	8.4
2003	14,399	12.4	12.4	5,660	4.9	4.9	9,925	8.6	8.5	126	8.8
2002	14,332	12.4	12.5	5,906	5.1	5.1	9,881	8.5	8.6	113	7.9
2001	14,465	12.5	12.6	5,968	5.2	5.2	9,747	8.5	8.5	119	8.2
2000	14,615	12.7	12.7	6,473	5.6	5.6	9,919	8.6	8.6	139	9.5
1999	14,763	12.9	12.9	6,627	5.8	5.8	9,909	8.7	8.7	123	8.3

Rate is the number of fetal deaths of 20 or more weeks' gestation or weighing 500 grams or more per 1,000 live births.

DEATHS IN MANITOBA BY AGE AND SEX (2008) AND BY AGE AND TOTALS (2006-2008)

Age	2008			2007	2006
	Male	Female	Total	Total	Total
Under 1 Year	61	54	115	117	92
1-4 Years	9	5	14	20	20
5-14 Years	20	11	31	40	24
15-24 Years	92	33	125	112	129
25-44 Years	229	151	380	404	374
45-64 Years	985	648	1,633	1,584	1,524
65-79 Years	1,615	1,133	2,748	2,731	2,683
80 Years and Over	2,066	2,984	5,050	4,976	4,957
Total	5,077	5,019	10,096	9,984	9,803



CERTAIN SELECTED UNDERLYING CAUSES OF DEATH IN MANITOBA RATE PER 100,000 POPULATION (2008)

Causes of Death	2008		
	Number	Rate Per MB Health Population	Rate Per Statistics Canada Population
Diseases of the heart (I00-I09, I11, I13, I20-I25, I26-I51)	2,261	188.6	187.2
Cancer (C00-C97)	2,653	221.3	219.6
Cerebrovascular Disease (I60-I69)	615	51.3	50.9
Accidents (V01-X59, Y85-Y86)	477	39.8	39.5
Pneumonia (J12-J18)	230	19.2	19.0
Suicide (X60-X84, Y890)	155	12.9	12.8
Diabetes (E10-E14)	383	31.9	31.7

- Codes in parentheses refer to the International Classification of Diseases, Version 10 (ICD-10).

DEATH RATES UNDER ONE YEAR OF AGE IN MANITOBA (1999-2008)

Year	Stillbirth ¹	Perinatal ²	Neonatal ³	Post-Neonatal ⁴	Infants ⁵
2008	9.6	13.9	5.0	2.2	7.2
2007	7.6	11.9	5.2	2.3	7.5
2006	8.2	12.0	4.5	1.7	6.1
2005	8.2	12.3	4.9	2.1	7.0
2004	8.4	13.0	5.5	2.1	7.6
2003	8.8	13.7	6.0	2.0	8.0
2002	7.9	11.6	4.5	2.7	7.2
2001	8.2	11.4	4.4	2.6	7.1
2000	9.5	12.9	4.3	2.4	6.7
1999	8.3	13.5	5.0	2.4	8.4

1 Stillbirth: a child or fetus 20 or more weeks' gestation or weighing 500 grams or more that is dead at birth. Stillbirth rates are per 1,000 live births.

2 Perinatal: a child aged between the twentieth week of gestation and the twenty-eighth day of newborn life. Perinatal rates are per 1,000 live births.

3 Neonatal: a newborn child. Neonatal rates are per 1,000 live births.

4 Post-neonatal: a child aged between the thirtieth day of newborn life and the start of infancy. Post-neonatal rates are per 1,000 live births.

5 Infant rates are per 1,000 live births.

MANITOBA INFANT MORTALITY BY REGION OF RESIDENCE (2008)

Regions	2008		
	Infant Deaths	Live Births	Rate Per 1,000 Live Births
Assiniboine	4	796	5.0
Brandon	0	591	0.0
Burntwood	13	1,112	11.7
Central	14	1,730	8.1
Churchill	0	8	0.0
Interlake	7	840	8.3
Norman	9	720	12.5
North Eastman	3	514	5.8
Parkland	2	426	4.7
South Eastman	3	1,038	2.9
Winnipeg	44	7,594	5.8
Non-Residents	15	535	28.0
Totals⁶	115	15,906	7.2
Manitoba Residents	99	15,369	6.4

6 Includes three infant deaths where the Health Region was unknown.

DEATHS OF CHILDREN UNDER ONE YEAR OF AGE BY UNDERLYING CAUSE AND AGE IN MANITOBA (2008)

Causes of Death	2008			
	< 7 Days	7-28 Days	28 Days - 1 Year	Total
Congenital Anomalies (Q00-Q99)	18	3	10	31
Respiratory Distress of Newborn (P22)	1	0	0	1
Other Respiratory Conditions Originating in the Perinatal Period (P23-P28)	3	0	1	4
Immaturity (P07)	15	0	0	15
Injury at Birth (P10-P15)	0	0	0	0
Newborn Affected by Complications of Placenta, Cord & Membranes (P02)	8	1	0	9
Sudden Infant Death Syndrome (R95)	0	0	2	2
Pneumonia (J12-J18)	0	0	0	0
Accidents (V01-X59, Y85-Y86)	0	0	1	1
Other Causes	26	5	21	52
Total	71	9	35	115

- Codes in parentheses refer to the International Classification of Diseases, Version 10 (ICD-10).

**DEATHS AND DEATH RATES DUE TO ACCIDENTS IN MANITOBA:
MOTOR VEHICLE, ACCIDENTAL FALLS, AND OTHER (1999-2008)**

Year	Motor Vehicle Accidents		Accidental Falls		Other Accidents		Total Accidents	
	Deaths	Death Rate Per 100,000 MB Health Population	Deaths	Death Rate Per 100,000 MB Health Population	Deaths	Death Rate Per 100,000 MB Health Population	Deaths	Death Rate Per 100,000 MB Health Population
2008	100	8.3	174	14.5	203	16.9	477	39.8
2007	123	10.4	152	12.8	212	17.9	487	41.0
2006	142	12.0	165	14.0	168	14.3	475	40.3
2005	117	10.0	143	12.2	176	15.0	436	37.1
2004	108	9.2	125	10.7	218	18.6	451	38.6
2003	103	8.9	110	9.5	179	15.4	392	33.8
2002	114	9.9	119	10.3	171	14.8	404	34.9
2001	108	9.4	118	10.2	229	19.9	455	39.5
2000	127	11.0	90	7.8	218	19.0	435	37.8
1999	125	10.9	151	13.2	179	15.7	455	39.8

BURIALS AND CREMATIONS IN MANITOBA (1999-2008)

Year	Burials		Cremations		Other ⁷		Total Deaths	
	Number	Percentage	Number	Percentage	Number	Percentage	Number	Percentage
2008	4,168	41%	5,805	57%	123	1%	10,096	100%
2007	4,383	44%	5,424	54%	175	2%	9,982	100%
2006	4,399	45%	5,222	53%	182	2%	9,803	100%
2005	4,393	44%	5,413	55%	97	1%	9,903	100%
2004	4,630	47%	5,160	52%	137	1%	9,927	100%
2003	4,826	49%	5,000	50%	99	1%	9,925	100%
2002	4,959	50%	4,817	49%	106	1%	9,882	100%
2001	4,921	50%	4,770	49%	58	1%	9,749	100%
2000	5,146	52%	4,705	47%	69	1%	9,920	100%
1999	5,345	54%	4,486	45%	78	1%	9,909	100%

7 Includes disposition in mausoleum/crypt, donations for medical research, and remains shipped to other provinces and countries.

MARRIAGES BY OFFICIANT IN MANITOBA (1999-2008)

Year	Clergy		Marriage Commissioner		Court of Queen's Bench		Total Marriages	
	Number	Percentage	Number	Percentage	Number	Percentage	Number	Percentage
2008	2,782	50%	2,808	50%	8	0%	5,604 ⁸	100%
2007	2,895	50%	2,884	50%	6	0%	5,785	100%
2006	3,141	54%	2,623	45%	12	0%	5,776	100%
2005	3,127	55%	2,585	45%	16	0%	5,728	100%
2004	3,228	57%	2,425	43%	42	1%	5,695	100%
2003	3,294	58%	2,289	40%	76	1%	5,659	100%
2002	3,428	58%	2,370	40%	110	2%	5,908	100%
2001	3,547	59%	2,260	38%	170	3%	5,977	100%
2000	3,927	61%	2,343	36%	204	3%	6,474	100%
1999	4,205	63%	2,262	34%	160	2%	6,627	100%

8 Total includes 1 unknown record and 5 deleted records.

REGISTRATIONS OF COMMON-LAW RELATIONSHIPS (2004-2008)

	2008	2007	2006	2005	2004 ⁹	Total
Number	43	33	20	9	4	109

9 Legislation passed in 2004 allowed for the registration of common-law relationships.

TOTAL BIRTHS (1999-2008)

Year	Total Boys		Total Girls		Total Births	
	Number	Percentage	Number	Percentage	Number	Percentage
2008	8,059	51%	7,847	49%	15,906	100%
2007	8,039	51%	7,658	49%	15,697	100%
2006 ¹⁰	7,653	51%	7,351	49%	15,004	100%
2005	7,391	51%	7,191	49%	14,582	100%
2004	7,360	51%	6,932	49%	14,292	100%
2003	7,373	51%	7,026	49%	14,399	100%
2002	7,455	52%	6,882	48%	14,337	100%
2001	7,345	51%	7,124	49%	14,469	100%
2000	7,500	51%	7,120	49%	14,620	100%
1999	7,649	52%	7,122	48%	14,771	100%

10 Includes one birth where the gender was unknown.

THE MOST POPULAR GIVEN BOYS' NAMES IN MANITOBA (1999-2008)

	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999
Boy's Name	Number									
Ethan	90	122	104	113	127	119	117	105	88	
Noah	85	90	75	70	77	66	73			
Aiden	75		57							
Liam	73	62	60	59						
Alexander	72	69	70	66	65					
Joshua	67	68	81	93	93	107	130	117	108	124
Jayden	65									
Evan	59			59						
Logan	58	78	81	65	77	64		76		
Benjamin	57	62								
Matthew		71	78	97	103	86	95	112	147	135
Nathan		62			64	65				
Jacob		60								
Owen			64							
Tyler			59		64	70	71	79	106	95
Carter				69						
Nicholas				59		69	80	92	95	95
Dylan					65		74	81	76	84
Ryan					63	72	75	77		82
Michael						66			74	86
Austin							71			93
Riley							68		72	
Justin								88		
Zachery								66	82	74
Jordan									92	83

THE MOST POPULAR GIVEN GIRLS' NAMES IN MANITOBA (1999-2008)

	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999
Girl's Name	Number									
Emily	78	87	74	89	101	117	97	118	90	98
Emma	69	58	69	66	98	99	89	64		58
Ava	66	89	55	49						
Hannah	66	66	64	52	68	76	76	58	67	66
Olivia	59	50		52	43					
Madison	56	68	73	65	74	79	83	90	60	60
Abigail	56	51	54		52					
Hailey	52		44	56	43	49				
Taylor	49						52	63	75	116
Brooklyn	46	55								
Sarah		51	62	51	68	56	55	56	78	64
Brooke		45								
Chloé			47							
Isabella			45							
Ella				46						
Alexis				46		41				
Jessica					44	43	50	74		77
Paige					43					
Alyssa						55	54			
Mackenzie						45		51	61	
Ashley							51	60	50	63
Kayla							49			
Samantha								49	56	66
Sydney									63	
Megan									53	56
Nicole										

FINANCIAL RESULTS 2008 – 2009 FISCAL YEAR

SUMMARY OF OVERALL FINANCIAL RESULTS

VITAL STATISTICS AGENCY					
2008-2009 FINANCIAL SUMMARY					
(IN \$000's)					
	2008-2009	2008-2009	Variance	2007-2008	Variance
	Actual	Budget	Budget	Actual	Last Year
Revenue					
Net Sales	\$3,268	\$3,155	\$113	\$3,441	(\$173)
Cost Recoveries from Gov. Depts.	291	80	211	197	94
Interest Income	19	16	3	56	(37)
Total Revenue	3,578	3,251	327	3,694	(116)
Expenses					
Employee Salaries & Benefits	2,112	1,841	(271)	1,866	(246)
Operating Expenses	1,094	1,009	(85)	1,009	(85)
Amortization	327	444	117	210	(117)
Total Expenses	3,533	3,294	(239)	3,085	(448)
Net Earnings for Year	45	(43)	88	609	(564)
Retained Earnings					
Beginning of Year	1,763	1,239	524	1,434	329
Net Earnings for Year	45	(43)	88	609	(564)
Payment to Province	(280)	(280)	0	(280)	0
End of Year Retained Earnings	\$1,528	\$916	\$612	\$1,763	(\$235)

VARIANCE ANALYSIS (IN \$000'S)

REVENUE

Actual revenues are \$327 or 10.1% above budget, which is mainly due to continuing strong demand for birth certificates and rush service.

EXPENSES

Actual employee salaries and benefits are \$271 or 14.7% over budget. This overage is a result of \$45 in overtime costs, \$151 in STEP costs and the additional cost of new staff.

Actual operating expenses are \$85 or 8.4% over budget. The main reason for this overage is a \$35 over-expenditure on professional fees associated with the EIC and abnormally high expenditures on printed materials associated with the new birth certificates.

MANAGEMENT REPORT

To the Special Operating Agencies Financing Authority

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

May 7, 2009

The preparation of the financial statements and other information contained in this Annual Report is the responsibility of management of Vital Statistics Agency.

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles using management's estimates and judgments where appropriate. The financial information shown elsewhere in this Annual Report is consistent with information contained in the financial statements.

Management of Vital Statistics Agency has developed and maintains accounting systems and internal controls designed to provide reasonable assurance of the reliability of the financial information, and that assets are appropriately accounted for and adequately safeguarded.

The financial statements for the year ended March 31, 2009 have been audited by Bulat & Poustie in accordance with Canadian generally accepted auditing standards. The Auditors' Report outlines the scope of their audit and their opinion on the presentation of the information included in the financial statements.

The Agency, through its Management, carries out its responsibility for the review and approval of the financial statements and the Annual Report. Management approves these financial statements and the Annual Report prior to release.



Susan Boulter
Chief Operating Officer

AUDITED FINANCIAL STATEMENTS 2008 – 2009 FISCAL YEAR

Auditor's Report Dated May 16, 2009
Balance Sheet as at March 31, 2009
Statement of Earnings
Statement of Retained Earnings
Statement of Cash Flow
Notes to Financial Statements
Schedule of Operating Expenses
Schedule of Public Sector Compensation Disclosure

